Student Plagiarism Policy

This policy applies to all Link Resources & Link Resources Training students.

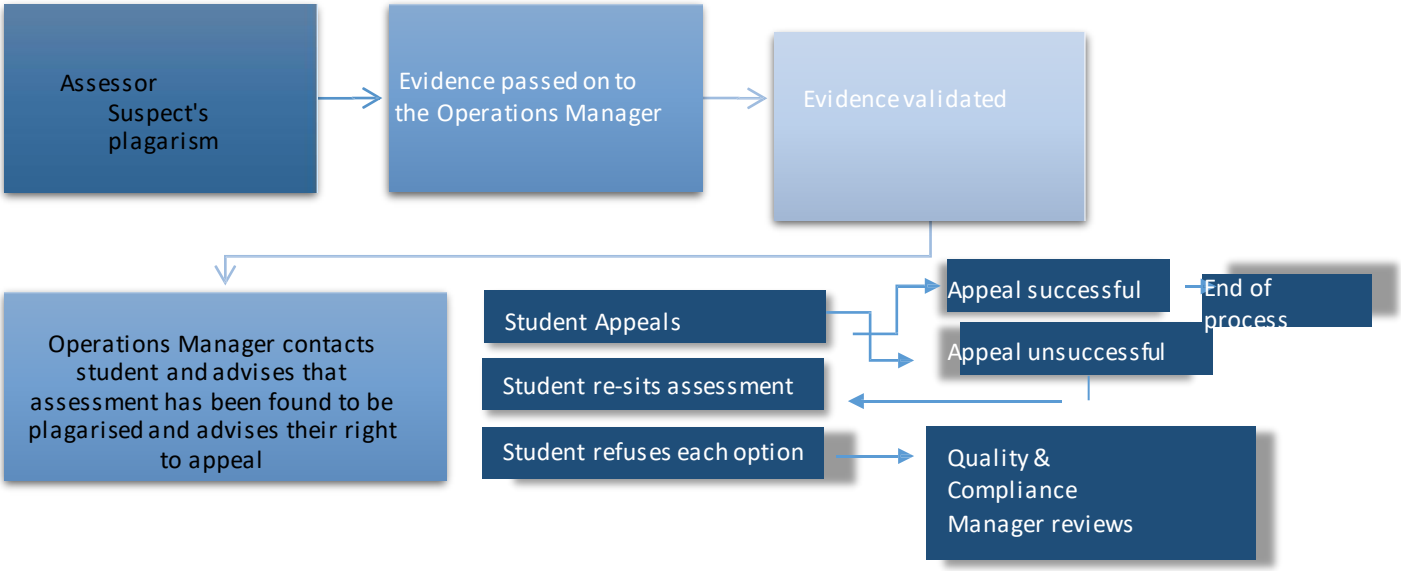
Definitions:

Plagiarism:	Is the presentation of the works of another person / other persons as though they are one's own by failing to properly acknowledge that person / those persons?
Intentional Plagiarism:	Is plagiarism associated with intent to deceive?
Unintentional Plagiarism:	Is plagiarism associated with a lack of understanding of plagiarism or a lack of skill in referencing / acknowledging others' work (still a breach of this Policy)?
Collusion:	Is the unauthorised act of a student presenting work, which is the outcome of directly working with others, as his or her own?
Cooperative Learning:	Is the informal process of students interacting to enhance their learning outcomes and is encouraged?
Group work:	Is the authorised act of a group of students producing either a common assessable work or an individually assessed piece of work as part of a larger project?

Plagiarism, either intentional or unintentional is a practice which runs counter to Link Resources values of effort and excellence and integrity. There is an expectation that students will prepare and submit work which is their own and which acknowledges the work of others.

Student Responsibilities

- Understand and comply with the policy and procedures of the Link Resources concerning plagiarism and seek help if unclear about their requirements;
- Be familiar with, and apply, the referencing practices acceptable to Link Resources;
- Ensure that all sources of information are appropriately acknowledged; and
- Take all reasonable precautions to ensure work cannot be copied.



Possible punitive actions

Intentional plagiarism – student is requested to re-sit the assessment once appeal has been exhausted

- If student refuses to re-sit the assessment, the unit will be marked NYC
- Depending on severity the student may be expelled from the course without refund
- Unintentional plagiarism – student is counselled by trainer and requested to reference and acknowledge information from other sources



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